

2019 Bowie Nature Park Day Camp

A PROGRAM OF THE CITY OF FAIRVIEW

Please keep this on hand until your child is finished attending camp.

General Information

| Camp Dates | Camp | Ages | Tuition |
|--------------|----------------------------|--------|---------|
| June 10 - 14 | Little Adventurers (½ day) | 5 - 7 | \$75 |
| June 17 - 21 | Camp Outdoor Adventures | 8 - 12 | \$125 |
| June 24 - 28 | Camp Splash | 8 - 12 | \$125 |
| July 8 - 12 | A Bug's Life Camp (½ day) | 5 - 7 | \$75 |
| July 15 - 19 | Camp Bugology | 8 - 12 | \$125 |
| July 22 - 26 | Astronomy Camp | 8 - 12 | \$125 |

A \$25.00 deposit per week of camp is due at registration in order to hold your child's spot. This deposit is non-refundable.

Camp Location

Bowie Nature Park
7211 Bowie Lake Rd
Fairview, TN 37062
Phone: (615)799-5544
Fax: (615)799-2076

Dropoff and Pickup
will be at Bowie Park
Nature Center

Camp Hours of Operation

Monday - Friday
Half Day Camps - 8:30AM to 12:00PM
Whole Day Camps - 8:30AM to 3:30PM

Camp Components

Location of Activities

Bowie day camp will use Bowie Park Nature Center as home base but will also use other areas of the park.

Daily Activities

Each day of camp will be loosely structured and have a theme. Activities will include hiking, hands-on science activities, arts and crafts, free exploration time, games, guest speakers, free play time on the playground, and a chance to journal and reflect on the day. Below is a sample schedule to help you see how it works. If you have any questions, please feel free to ask a staff member.

Sample Schedule

| | |
|---------------|---|
| 8:15 – 8:45 | Sign-in, Morning worksheet or activity, Apply bug spray |
| 8:45 – 9:00 | Go over the day's theme and activities |
| 9:00 – 9:15 | Use restroom and fill water bottles |
| 9:15 – 10:15 | Hike/Activity |
| 10:15 – 10:30 | Snack |
| 10:30 – 11:15 | Hike/Exploration time |
| 11:15 – 12:00 | Game or Craft |
| 12:00 – 1:00 | Lunch |
| 1:00 – 2:00 | Activity |
| 2:00 – 2:45 | Game or Craft |
| 2:45 – 3:00 | Playground |
| 3:00 – 3:30 | Journal/Reflection |

Registration, Payment, and Refunds

| Camp Dates | Camp | Ages | Tuition | *Remainder of Fees Due |
|--------------|----------------------------|--------|---------|------------------------|
| June 10 - 14 | Little Adventurers (½ day) | 5 - 7 | \$75 | May 31 |
| June 17 - 21 | Camp Outdoor Adventures | 8 - 12 | \$125 | June 7 |
| June 24 - 28 | Camp Splash | 8 - 12 | \$125 | June 14 |
| July 8 - 12 | A Bug's Life Camp (½ day) | 5 - 7 | \$75 | June 28 |
| July 15 - 19 | Camp Bugology | 8 - 12 | \$125 | July 5 |
| July 22 - 26 | Astronomy Camp | 8 - 12 | \$125 | July 12 |

Registration

Registration will remain open until the Friday before the session begins or the session is filled. You may register your child as early as February 1, 2019. We do have a waiting list for those who wish to wait for an opening. To register, please fill out the Camper Registration Form and mail it to or drop it by with payment:

Bowie Nature Center
7211 Bowie Lake Road
Fairview, TN 37062

Payment

A non-refundable \$25 deposit for each week of camp you are registering for is due at time of registration. This deposit guarantees your child a place in camp. Payment can be made in either cash or check. **All checks must be made payable to The City of Fairview.**

*Full payment must be completed 10 days prior to the first day of camp. This date is listed in the table above.

- 5-7 year old Half Day Camps - **\$75 per week**
- 8-12 year old Whole Day Camps - **\$125 per week**

Refund Policy

Refunds will be granted if a request is made in writing prior to the tuition deadline. However, a **\$25 administrative handling fee** will be retained per child per camp for any such refund request. No refunds will be granted after the tuition deadline. The only exception is a family emergency in which case the tuition refund will be prorated. This request should be made in writing at your earliest convenience.

Cancelation Policy

The Parks Department reserves the right to cancel any camp that fails to meet the required minimum participation level OR for unforeseen safety concerns. Full refunds will be given in such instances. The camp will not be cancelled due to rain; changes are made in the scheduled activities.

Parent/Guardian Responsibilities and Expectations

Drop Off & Pick Up Policies

In order to ensure every child's safety, the following policies must be adhered to:

- Parents/guardians must check-in with a camp staff member to drop off or pick up a camper.
- Parents/guardians picking up a camper must have their names on the Authorized Pick-up list.
- Parents/guardians must be able to provide photo identification to a staff member in order to pick up a camper.
- Children are not to be dropped off earlier than 8:15am and are to be picked up promptly at the end time specified. Please be on time, if you will be later than 5 minutes please notify camp staff.

Early Pickup

If you need to make special arrangements to pick up your child early, please notify camp staff as soon as possible. Once campers have been picked up for the day, they cannot return to camp unless approval is given by the camp staff. When picking up early, please come to the Nature Center and inform staff you are here to pick up your child from camp. They will have your child brought to the Nature Center. This is to ensure staff is aware of exactly who is attending camp during each activity.

Absences

If your child will not be attending camp on a scheduled day due to illness or other circumstances, please inform camp staff as soon as possible.

Illness / Sick Policy

If your child has a fever, is vomiting or has diarrhea, please do not send them to camp and inform camp staff as soon as possible. If a child develops these symptoms while at camp, parents/guardians will be called and expected to make arrangements to pick up the child.

What to Wear

Dress your children for the out of doors. We will be outside most of the day and we will get dirty. Closed toed shoes are required. **Please do not send your children in flip-flops, sandals, or Crocs.** These shoes are a hazard to hiking and most other planned activities. Fridays will include water games. (*Camp Splash will have water games every afternoon.) Please have children bring a towel and appropriate attire. A change of clothes is recommended.

Sunscreen/Bug Spray

Please apply sunscreen prior to the start of camp. We provide insect repellent that contains DEET due to the number of mosquitos, ticks, and chiggers in the park. There will be a permission sheet for you to sign at the beginning of each week of camp. If you would prefer to use your own repellent, please notify us and apply it yourself before the start of the camp day.

What to Leave at Home

We have planned an exciting summer camp. Please do not send toys or electronic items with your child to camp. These items are a distraction from the group activities and we cannot be responsible for them. If your child needs to bring a sensory aid, please inform camp staff at registration.

Water, Snacks, and Lunch

Please send your child to camp with a water bottle. We will provide plenty of opportunities to fill it throughout the day. Hydration is extremely important, especially in the Tennessee summer heat. We do have back up water bottles to supply the campers who are without a water bottle for the day. We suggest bringing a water bottle that can stay at camp for the week.

We will provide snack each day. We do take food allergies into account, so please let us know in your application if you child has any. If your child is a picky eater, you may want to send snack with them each day. If you decide to send snack with your child, please give it to camp staff at sign-in each morning so that it can be given to the child at the designated snack time and the predetermined park location.

Full Day Campers: Parents/Guardians are responsible for providing lunch each day. Lunches will be eaten out of doors most days so pack accordingly. We do provide storage in a refrigerator.

Please do not pack anything that must be heated. Some campers may have food allergies; therefore, campers are not permitted to swap or share lunches.

Half Day Campers: **Half Day Camps will not include a lunch time.**

Behavior Expectations and Management

Behavior Expectations

At Camp Bowie we expect behavior that is respectful, responsible and safe. Staff and campers are asked to follow these 3 basic guidelines. Our goals are to provide an environment where all of our campers and camp staff can build lasting relationships, express them-selves freely, and explore the natural world to learn and grow.

Harassment and Bullying Policy

Camp Bowie has a zero-tolerance policy for harassment or bullying behaviors and will not tolerate any types of harassment or bullying behaviors involving any campers or staff. Please express to your camper that if they feel threatened to immediately tell a camp staff member.

Harassment or bullying behaviors will be handled immediately with disciplinary actions up to and potentially including dismissal from camp as determined by the Program Director. Any expenses and transportation related to early dismissal from camp, for any reasons, are the responsibility of the parent/guardian.

Discipline Policy

It is the intent of Camp Bowie to provide a safe environment for participants in our day camp program. Our Camp Bowie staff takes a developmental approach when dealing with unacceptable behavior. We view conflict as an opportunity to help young people learn more effective strategies for conflict resolution, communication, and management of emotions. If a participant is disrupting the program, creating an unsafe condition, or displays a disrespectful demeanor to Camp Bowie staff or peers, the participant may be removed from the program. Typically, we follow a 3-occurrence system to determine dismissal and recognize that all behavioral issues, even if repeated, should not necessarily result in removal from program. We make every attempt to work with the child and family to support improved positive behavior.

Discipline Procedure:

1st Major Occurrence: Camp Bowie staff will warn child and contact Parent/Guardian to discuss problem behavior.

2nd Major Occurrence: Child's second warning, Parent/Guardian notified to discuss problem behavior.

3rd Major Occurrence: The child will be withdrawn from the camp and will not be able to return. Parent/Guardian will be contacted.

Camp Bowie has a zero-tolerance policy for violence. If your child engages in a violent act causing possible harm to another participant or staff person, they may be immediately suspended for at least one day of program and possibly removed from the program indefinitely. No refunds will be given for discipline related suspensions.

Thank you for entrusting your camper to our care. We take that trust seriously. If you have any concerns or questions, please call me at 799-5544 Ext. 2 or email NJackson@fairview-tn.org.

**Nancy Jackson,
Program Director
Bowie Nature Park**

2019 Bowie Nature Park Day Camp Registration

ONE CAMPER PER FORM - Please print

Camper's Name: _____ Age: _____ Birthday: _____ Gender: _____

Parent(s)/Guardian(s) Name: _____
Parent/Guardian 1 Parent/Guardian 2

Home Phone: _____ Cell/Work Phone: _____
Parent/Guardian 1 Parent/Guardian 2

Address: _____
Street City State Zip

E-mail Address: _____

Emergency Contact: _____ Relationship to camper: _____

Home Phone: _____ Work/Cell Phone: _____

| Camper's Shirt Size: Please Circle | | |
|---|---------|---------|
| Child S | Child M | Child L |
| Adult S | Adult M | Adult L |

| | | |
|---------------------------------------|------------|--|
| 1 Little Adventurers (1/2 day) | June 10-14 | |
| 2 Camp Outdoor Adventures | June 17-21 | |
| 3 Camp Splash | June 24-28 | |
| 4 A Bug's Life Camp (1/2 day) | July 8-12 | |
| 5 Camp Bugology | July 15-19 | |
| 6 Astronomy Camp | July 22-26 | |

Check Desired Camp(s)

Authorized adults to pick up your child (**Including Parents/Guardians**):

Name: _____ Name: _____ Name: _____
 Name: _____ Name: _____ Name: _____
 Name: _____ Name: _____ Name: _____

Hold Harmless Agreement/Waiver:

I give my consent for my son/daughter, _____, to participate in the above activity. I/we hereby execute this agreement with the understanding that this release is part consideration for the city allowing my child the privilege of using all city facilities. In consideration of the privilege of using all City of Fairview facilities, I/we hereby remise, release and forever discharge the City of Fairview Parks Department and its officers and employees, from any actions, suites, damages, claims or judgments that may result from any personal injury or other damages sustained while on the premises of Bowie Nature Park. I/we further relieve the City of Fairview Parks Department and its officers and employees, from liability loss or damage to any personal property that may be damaged, lost or stolen while on the premises. In cases in which this release is signed by parents or guardians for a child under the age of 18, the parents or guardians assume the risk of injury to the child or loss of or damage to personal property and release the city, and its officers and employees, from all claims, suits, damages or judgments that may result from these injuries or losses that the parents or guardians might have against the City of Fairview, Parks Department or its officers or employees.

Signature: _____ Date: _____

TO BE FILLED IN BY CAMP STAFF:

| Session # | Deposit AND Date | Paid in Full (date) | Staff Initial |
|-----------|------------------|---------------------|---------------|
| | | | |
| | | | |
| | | | |

| STAFF ONLY | |
|-------------------------------------|------------------------------------|
| <input type="checkbox"/> Deposit | <input type="checkbox"/> Medical |
| <input type="checkbox"/> Shirt size | <input type="checkbox"/> Insurance |
| <input type="checkbox"/> Waiver | <input type="checkbox"/> Photo |

MEDICATION AUTHORIZATION:

Although we encourage medication to be given to your child before or after camp, we understand there may be a real need for your child to receive medications during camp hours. A procedure has been established for medications to be administered by staff. In order for medications to be administered by our staff, it must be brought to camp in its original container with clearly written directions for use.

I hereby give my consent for Camp Staff to administer medication to _____ as prescribed in the below instruction.

Signature: _____ Date: _____

| NAME OF MEDICATION | DAYS | TIME | DOSAGE |
|--------------------|------|------|--------|
| | | | |
| | | | |

Please list all medical conditions, food and drug allergies, or special considerations needed:

My child is allergic to: _____

Please list any behavioral, medical, physical, emotional, mental health, or special needs*: _____

*Camp Bowie is not equipped for and does not charge in its fees for providing any special needs services. Parents of children with special needs must provide the nature and scope of these needs for review by the staff. We reserve the right to determine a camper’s special needs beyond the scope of the program capability or requiring a qualified helper, responsible for his/her needs which should be provided by the parent/guardian.

Consent to Treat:

Camp Bowie Staff will make every effort to contact me in the case of an emergency. I hereby give my consent to allow the camp staff to administer any approved medications needed and to provide and arrange for any necessary medical treatment to the above applicant while at Camp Bowie, including onsite and offsite emergency care. I accept responsibility for the costs of all such medical treatment.

I have read and understand the foregoing consent to treat form and agree to all conditions.

Date: _____ Signature: _____

If you have ANY questions, please contact Nancy Jackson at 799-5544 ext. 2.

*** Please provide proof of Health Insurance. If a copy is not provided, our staff can make a copy in the Nature Center.**

PHOTOGRAPHIC RELEASE LETTER:

I hereby grant to the City of Fairview, and their respective licensees, successors and assigns, the right and permission, with respect to those photographs taken of the minor named below on whose behalf I am signing, and with respect to any matter in connection therewith, to include such photographs taken in Bowie Nature Park, and/or in all media, and in the advertising, publicity, and promotion thereof.

I hereby release, discharge and agree to indemnify and hold harmless the City of Fairview and their respective heirs, legal representatives, licensees, successor and assigns, from all claims and demands whatsoever arising out of or in connection with the foregoing, and waive any right to inspect or approve the same.

Subject of Photograph

I hereby certify that I am the *[parent and/or guardian]* of _____, a minor under the age of eighteen years, and hereby consent on behalf of said minor to the use of any of the photographs taken of said minor pursuant to the terms set forth in this Photographic Release, including, without limitation, the release, discharge and hold harmless provisions thereof.

Signature of Parent or Guardian of Minor Subject
of Photograph

***We do not use names in our advertisement.**