

The City of Fairview



Saturday, May 2nd, 2026

9 a.m. to 4 p.m.

Bowie Nature Park

* Please read the following carefully before filling out the application *

Art/Craft Vendors: Booth spaces are 10' x 10'. All items must be hand-made or hand-crafted (a limited number of direct sales vendors will be allowed and will be on first come first serve basis). Booth spaces fill up quickly, so it is recommended that you submit your application as soon as possible. Sharing a booth space is allowed – ONLY 2 independent vendors in one booth space. Each vendor booth space is \$35.

Food Vendors: Food truck/Food vendors will be on a first come first serve basis. Food vendor fee is \$75.

Booth Details: Applications POSTMARKED after April 23rd will be considered, depending on space availability. Confirmation of booth rental will be sent by email after application and fees have been received. Vendors will receive booth location upon arrival. Each vendor is responsible for their own signage. Electricity is not available for this event. This is an outdoor event. If the event gets canceled due to weather, then a refund will be submitted. There will be no rescheduling of the event. Vendors are responsible for bringing their own canopies, tables, chairs, etc. Drilling holes into the asphalt is not allowed. All vendors are responsible for ensuring compliance with all local and state taxes, licenses and permits.

Deadline: All vendor applications and payment must be turned in by Thursday, April 23rd.

Set-up:

~ Saturday, May 2nd - beginning at 7:00 a.m. Do not arrive before 7:00 a.m. Vendors will receive booth location and booth space number by email the week of the event.

~ After unloading, move vehicles to the designated area **PRIOR** to setting up booths. Vehicles must be moved from the vendor area by 8:30 a.m.

~ Booths must be set-up and ready for business by 9:00 a.m. This event is from 9 a.m. until 4 p.m. Vendors must be completely packed BEFORE moving vehicles. If you need to leave early, the Community Relations Coordinator (Richard Ross) must be contacted prior to breakdown.

~ **Vendors are responsible for trash at their own booth. Please leave booth area as clean as when you arrived.**

***** PLEASE PRINT ***** PLEASE PRINT *****

Vendor Name _____

Mailing Address - Street or P.O. Box, City, State, Zip Code _____

Phone Number _____ Email Address _____

Booth Name _____

Description and photos (you may email the photos to ross@fairview-tn.org) of items for sale: Use the back of the form if needed.

List all persons who will be present.

Booth Fees: \$35 per booth

Food Vendors: \$75

Booth Fee: _____ X (# of booths) _____ = _____ Amount

Total Amount Enclosed: _____

* Application completed and signed * Check or Money Order payable to: City of Fairview * FOOD VENDORS — PLEASE INCLUDE MENU with PRICES * City of Fairview will confirm completed receipt of booth application and fee

Mail all the above to: City of Fairview Attn: Richard Ross 7100 City Center Way Fairview, TN 37062

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Questions? Contact: Richard Ross 615-387-6140 or Email: ross@fairview-tn.org

I have read, understand, and agree to comply with the City of Fairview as noted in the Event Information document.

Signature _____ Date _____